

BUSINESS AGENDA

1. Appointment of Chair and Secretary for the meeting
2. Minutes of the Annual Meeting 2017
3. Printed Reports for 2017
4. Presentation of Financial Report for 2017 &
Proposed budget for 2018
5. Appointment of Church Officer - Treasurer
6. Appointment of Independent Reviewer
7. Nominations to the Church Board
8. Villa Wyman Report
9. Other Business
10. Adjournment
11. Benediction

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MINISTER'S REPORT AND LOOKING FORWARD

Surprises and a Young Church

So, we were wrong. That is, the budget that we set together at last year's Annual Congregational Meeting was incorrect. Well, actually, it was right in many ways. For example, the total actual expenditures were within \$200.00 of the budgeted expenditures - that, I believe, is incredibly accurate. The error was on the income side. The envelope, PAR and loose offerings in the plate were \$16,000 above what we expected! That is absolutely amazing. It speaks of a congregation that is faithful. And generous. And committed. And that faithfulness, generosity and commitment are reflected in those donations.

But this is not the only surprise this year.

How often in churches (even here!) do I hear how we only have the same people on the committees, that there are no new volunteers for anything. Surprise: we have new people on committees, and new volunteers for other activities. (And there are new people in the choir too!)

And so often churches have no energy and no creativity to do anything new, because there is only enough energy just to maintain what is already being done. Well, there were a few new things this year: To the joy of 150 people, we served hot chocolate and coffee for the Santa Claus Parade; we had targeted live-streaming of a funeral and two special church services; and we were bold to embrace the More Voices hymn books.

And, though less visible yet still more significant, we signed (with Presbytery's approval) a conditional offer of sale for half of the Wyman property - a sale that is not about defeat, but rather a sale that seeks to both increase our income AND serve the wider community in a way that the congregation cannot do directly. This being, of course, the sale to Villa Wyman, an independent non-profit that is working hard to bring to fruition the dream of an assisted living residence for seniors.

This same "doing something new" is reflected in the fact that we have updated our organizational document (governance) in 2017, and more visioning around how we operate has taken place late in the year so that there will likely be another significant evolution to our own organization in 2018.

And finally, there has been visioning going on throughout 2017 involving all of the land resources of the Hudson Pastoral Charge, as was reported at the Stewardship Luncheon.

There is a great significance to all of this. When one sees new things happening, when one sees changes driven by a positive vision, when one sees new people becoming active in a congregation, then one concludes that one is looking at a "young congregation" (no matter what our average age!), not a dying congregation. Being a young congregation means living in some turmoil, and it is, therefore, stressful. But it is a wonderful, exciting time to be church.

Add to that youthfulness the amazing faithfulness, generosity and commitment – and you have a wonderful congregation in which to participate, in which to find support, and in which to grow in faith.

*Kent Chown (Rev.)
Minister*

MESSAGE FROM THE CHAIR OF COUNCIL

2017 was another year of cooperation and problem solving where committees tackled the challenges that arose. Another year of coffee hours and book sales where we have come together, kindled our friendships, reflected on the message from our services, mourned the loss of people that we love, shared the struggles of one another to lighten the load.

As 2017 ends, we await word on grant applications that would allow us to sell some of our property to the Villa Wyman non-profit group. The sale would mean the construction of an affordable assisted-living seniors residence, something that our congregation and our community want very much.

Throughout 2017 we have also looked at Wyman Church, how the building and property might change to better serve the congregation and the community. We have been "visioning" and are eager to determine the best plan and to move forward with it.

It has been another year where a large deficit budget ended with a balance of income and spending. Our Stewardship and Finance committee estimated our spending very accurately. While working hard with fund-raising and rentals to increase income, the increase was largely due to the congregation giving more--more than pledged, more than estimated.

This is our Hudson Pastoral Charge at Wyman Memorial and at Cote St-Charles. It has been my pleasure to be the chair of council and interact with the congregation members and the community on behalf of our church.

*God bless you,
Sally Janson*

WYMAN UNITED CHURCH MINISTRY AND PERSONNEL COMMITTEE REPORT - 2017

Chair: Barb Bowen

Members: Sally Janson, Bill Young

The aim of the Ministry and Personnel Committee is to foster sound employer/employee relations with our Wyman Memorial staff members, Music Director Wanda Kaluzny, Administrator Doris Elliott and our minister, the Reverend Kent Chown.

In general, our functions include the offering of support to our staff members with respect to personnel issues, making recommendations regarding employment conditions, attending to issues of an employee/employer (or employee/congregation) nature, and maintaining periodic contact with the staff.

We function as facilitators, problem solvers and resolution conflict umpires. In that regard we communicate with staff in ways that are expedient, both formal and informal, depending on the nature and gravity of the issue. For the most part our work, by its very nature, is confidential.

At Wyman we are very fortunate to host a staff that is highly professional and approachable; not to mention a generously supportive congregation that is appreciative of their efforts.

To quote from other United Church of Canada sources, "we are in this Ministry together."

We are very fortunate indeed.

*Respectfully submitted,
Bill Young, Secretary*

In Memoriam 2017

Angier	Duncan
Bond	Jean Louise Bowen
Hunter	Anne Skulski
Kwasniowski	Margaret
Larson	Vance Merle

Noble	Ralph Arthur
Parkinson	William John
Poirier	Katharine Lynn Melkman
Simpson	Jean
Smith	Thomas Albert

Baptisms 2017

Bailey	Adèle Rose
Casgrain	Evelynn Marie
Francius	Parker George Leysson
Laverdière	Audrey Patricia

Marriages 2017

Jacques Cyr and Julie Legault
Christopher Graham and Julie Lamoureux
Bruce Periard and Catherine Jordan
Michael Stets and Christine Boyle

Hudson Pastoral Charge ~ Statistics 2017

Members transferred to this church -	
By Profession of Faith	0
By Transfer	4
Members transferred to other churches	1
Total membership on Church Roll	508
Non-resident membership	211
Number of active families	76

WYMAN MEMORIAL UNITED CHURCH CHOIR REPORT - 2017

The 2017 year was another satisfying one for the Wyman Choir. Our membership remained in the 10-15 members for most of the year, and still, we continued to expand our horizons, learning new music and developing deeper understanding of the more familiar pieces.

The choir year is comprised of a winter/spring semester and a fall semester – with a summer hiatus in between. The high point of the winter session begins around Shrove Tuesday with preparation and performances centered on Lenten and Easter activities. Similarly, the focus throughout the fall is placed first on Thanksgiving, then Advent and of course Christmas season, with our annual Candlelight Service representing the highlight of the year.

A traditional and much welcomed feature at Wyman, our treasured Candlelight Service, this year entitled Hurry to the Manger, always draws an appreciative audience. Once again we were joined by several carolers, Andreas Lazda, Marne Dezso, and the inimitable Sarah Kemerer, an alumna whose talents have taken her far beyond the Wyman choir loft.

As for the Wyman Choir itself, we are a dedicated group of approximately 15 volunteers, averaging 3.5 hours per week on our music, not counting home practice, funerals and other ecumenical services. In the fall we welcomed two new members, Nancy Warren and her son, Glen Warren.

Sadly last summer we lost one of our longest serving members, Lynn Poirier. We miss her deeply. We miss her comforting smile, her spirit of kindness and the richness of her soprano voice. She was the conscience of our group; her spirit will remain with us for a long, long time.

Our task is aided immensely by the efforts of the following dedicated chorister-volunteers who have willingly taken on additional responsibilities: Peter Mundie, who puts together what we call our practice tapes although they are really CDs, and keeps the music library in order; and Andrea Lazda for balancing the books.

Our inimitable Director of Music, the much loved and respected Wanda Kaluzny, will soon be entering her twentieth year as director of music at Wyman. Over that time, while guiding us toward being our very best, she has taught us much - about choral singing, about ourselves, and about our potential. To her, and to all our helpful volunteers, we offer our deepest gratitude.

But the final word is saved for the congregation. Thank you! Without your encouragement, support, and warm smiles of appreciation each Sunday as we present our music we would be lost.

On that note, the choir is always looking for new members: so why not you. If you are able to commit to Thursday night practices, please drop in for a small audition. We start at 7:30 p.m., and would love to have you join us!

Keep on singing!

*Respectfully submitted,
Barb Bowen, Coordinator, Wyman Choir*

Wyman Breakfast Group -2017

Four meetings were held in 2017, three in the spring and one in November. The speakers at the spring meetings were Jean Wood in January, speaking on the Halifax Explosion; Ralph Simpson on the history of the 'Cote' people in February; and Robyn Rees on the Hudson Food Collective in March. The final spring meeting, in April, with Delores Meade talking about the work of Grannies for Africa, had to be cancelled because of water damage in Wyman Hall. On November 11th, John Lawson took us on a tour of a number of cemeteries and battle grounds in France where Canadians fought and were buried during the First World War. These included Passchendaele and Vimy. It was a very popular presentation. Attendance ran between 10 and 35 for each occasion.

Details of the spring 2018 meetings will be released shortly.

The bank balance for the Group was \$276.51 as of January 26th 2018.

Submitted by Peter Mundie, Treasurer

WYMAN CRAFT GROUP ANNUAL REPORT - 2017

We started 2017 off with some Valentine crafts and chocolate and continued that into Easter as we sold crafts and small chocolates and, for the first time, we took orders for Chocolate Easter eggs with fillings. This was a big success, we will likely do this again this Easter so get your orders ready.

Wyman Craft Group re-started in mid September after the summer break. Before that we sold crafts at the Spring Fling and the Hudson Street Fair. Our attendance is fluid with anywhere from 3-4 ladies (so far no men: men, you are welcome too). We decided to work on Christmas crafts to sell at the Turkey Dinner at the end of November. This went well.

The crafts were also sold after church during coffee time on a couple of Sundays, and after the Choir Carol Service. The net profit at the end of December 2017 was \$ 948.00.

As we begin 2018 we will be planning our next crafts to sell at holiday times, the Spring Fling, Hudson Street Fair and other events. We have quite a bit of stock on hand now, as well as materials to continue to make more crafts. We will continue to meet most Wednesdays at 1:00 p.m.

We would love to get ideas from folk as to what they'd like to see us selling, what might interest them to buy, so please give us your ideas.

All are welcome and we have something for everyone. Even if you think you aren't "crafty", we can prove you are.

*Respectfully submitted
Wyman Craft Group*

COMMUNICATIONS COMMITTEE ANNUAL REPORT - 2017

Members:

Chair: Lisa Van Egmond

Vice-Chair: Bill Young

Secretary: Doris Elliott

Rev. Kent Chown

Inga Lawson

Resource: Loney Montemagno, Peter Mundie

We have continued to maintain the website, along with weekly posts about Sunday services and other special events on the Facebook page. We are continuing to grow as a committee, as we try to communicate the word.

Rev. Kent and Bill Young manned a table on Canada Day at St Thomas Park. At this event, a table with Hudson Pastoral Charge information was included as well as Villa Wyman.

With the help of the Memorial Fund, we were able to purchase a Feather Flag. This was bought to put out at all Wyman events, which made it's debut at the Turkey Dinner, and then the Santa Claus Parade where hot chocolate and coffee were handed out. The Memorial Fund also purchased a Tablet Stand which was used to live stream the Choir Candlelight and Christmas Eve service which was much appreciated for those who could not attend. It was also used at Vance Larson's funeral, where family members and friends out West could be a part of his celebration of life.

The monthly United News continues to be a valuable asset to the congregation along with the quarterly longer newsletters. In the coming year we will continue to act as a supportive and technical resource.

*Respectively submitted,
Lisa Van Egmond, Chair*

STEWARDSHIP & FINANCE COMMITTEE ANNUAL REPORT-2017

Chairperson: Mona Van Egmond Vice-Chair: Linda Kemerer
Secretary: Doris Elliott Treasurer: John Pichovich
Members: Rev. Kent Chown, John Meaker, Gary Waterfield
Resource: Sally Janson

Now is the time of year we give thanks to God for all God has done for us this past year and throughout our lives.

Our committee said goodbye to a valued member this year. Gary & Marg Waterfield moved to Perth, Ontario. We cannot thank Gary enough for his wise counsel throughout his service to Stewardship & Finance.

Many churches are struggling because they have large facilities and fewer members. Some churches have had to cut their mission giving but we have stayed true to our commitment to outreach. We should celebrate that. There are many positive reasons to be thankful. The church has no debt, it still has \$157,000.00 in the housing allowance fund and the generous donation from the Evergreen Community.

I can tell you that it would be impossible for Hudson Pastoral Charge to continue to exist if you did not make an annual pledge. Pledges allow us to make a budget and plan for the coming year. We have had a good year of giving, especially thanks to your support of our fundraisers and outreach. Therefore our financial position is not as grim as predicted but our forecast for 2018 shows a significant shortfall of \$20,000.00.

An annual report focuses on the past year, but we should all anticipate our congregation's future vision with excitement.

*Respectfully submitted;
Mona Van Egmond, Chair*

BOARD OF TRUSTEES ANNUAL REPORT - 2017

MEMBERS: John Van Egmond, Chair Sally Janson, Vice-Chair Peter Mundie, Secretary John Pichovich, Treasurer Rev. Kent Chown, Bob Mink, Gwen Periard, Doug Smith, Bill Young.

All church properties are free and clear. The Board members and properties are adequately insured. The Trustees express their thanks to the Property Committee for its continued vigilance in maintaining the church properties in good condition. The final hookup to town water was done at the Cote Church. Due to the loss of the Literacy Group rental, it was decided to hibernate the Cote Church for the winter. The church will be used on occasion for special services. We thank Bob Mink once again for continuing to display an exceptionally high level of concern and care for the cemetery. The pertinent documents regarding the Cote St. Charles Cemetery Fund account and investments are attached. The proceeds from the monies from the sale of the manse are used to finance the Housing Allowance for the minister. At December 31, 2017 the market value of the investment in the Fiera Capital Funds was \$157,311.06.

*Respectfully submitted,
John Van Egmond*

PASTORAL CARE TEAM ANNUAL REPORT – 2017

MEMBERS: Rev. Kent Chown, Don Wood, CHAIR; Sally Janson, SECRETARY; Annelie Mitsche, VICE CHAIR; Peggy Shutler, GREETING CARD MINISTRY; Sherry Dupuis, Sheila MacAllister and Nancy Warren.

The Pastoral Care Team met five (5) times in 2017 (in January, March, May, October and November).

At our meetings we go over needs that apply to Members of our Congregation who may require prayers, phone calls or visits. Where we only meet every two (2) months, each member of the Team has a CALL/VISITING LIST, for which we are responsible, and normally we contact each person at least once monthly. We also have a confidential PRAYER LIST that ALL Members of our Team pray for on a DAILY basis. This list is updated periodically, to keep up with grieving and illness.

We welcomed NANCY WARREN and SHERRY DUPUIS who joined our Team this year. We are currently looking at PASTORAL CARE TRAINING for Nancy and Sherry, and a refresher for all Members, which will be conducted by Kent. We would like to see a more gender balanced Team, so we are still looking for two (2) males to join us. If you are interested, please contact Kent, Don or any Member of our Team.

SHEILA MACALLISTER found it necessary to resign from our Greeting Card Ministry this summer, after many years of service. Thank you Sheila for all your great work in choosing the appropriate card for each situation. We are happy to report that PEGGY SHUTLER has taken over this responsibility, and we thank her for accepting this very important task at short notice. Peggy has already sent out many cards, and her report follows showing the number for each category.

We want to especially thank ANNELIE MITSCHE for organizing our "WALKING THROUGH GRIEF" Group. This is for Hudson Pastoral Charge Members and Surrounding Communities. It is going very well with 6-7 attending on a regular basis. Apparently there are more attending from Communities than from Church. So, we are performing a good outreach service.

Our recent memo on the bulletins, asking for persons who may drive Members of HPC for medical or hospital appointments, resulted in six (6) volunteers. If you find you need a driver, please contact DON WOOD at 450-458-4021 to see if a drive can be arranged. It should be noted that this would apply for known appointments at a future date, so drivers can be coordinated. Spur of moment drives may not be possible.

You may call the Church Office for visits or prayers, or any Member of the Team. For Emergencies feel free to contact Kent at 514-817-0132. However, texts after 11:00 pm will not be noticed until the morning.

*Respectfully submitted,
Don Wood*

PASTORAL CARE TEAM GREETING CARD MINISTRY - 2017

	Birthdays	1
	Condolences	7
	Get-Wells	5
	New Home	1
TOTAL		<u>14</u>

*Respectfully submitted,
Peggy Shutler*

WORSHIP AND FELLOWSHIP COMMITTEE ANNUAL REPORT - 2017

MEMBERS: Rev. Kent Chown; Jean Wood, Chair; Linda Kemerer, Vice Chair;
Lisa Van Egmond, Secretary, Carol Laws, Cindy Stevens, Mona Van Egmond
RESOURCE – Barbara Dodds.

Another year has passed with the various responsibilities of our committee overseeing the aspects related to Worship and Fellowship in our congregation. What did we do?

- Decorated the sanctuary for various seasons of the year and our church year.
- Hosted Messy Church on April 1 using “Fool’s for Christ” as a theme – we had 18 adults and 5 children in attendance.
- On April 2, we assisted Rev. Kent with organizing a Readers’ Workshop for those reading scripture at regular Sunday services.
- For a second year, in May, we organized the evening social following the ordination of new Candidates at the Annual General Meeting of the Ottawa-Montreal Conference.
- On June 4, we assisted Rev. Kent with organizing Membership Sunday.
- On June 25, we hosted Lemonade on the Lawn.
- We donated money from the Jonathan Ruitter Fund to assist Victoria Beyor Kaehlert to attend a special Girl Guide Camp in British Columbia and arranged for her to speak in October to tell us about her experience.
- During the summer months we organized Sunday services while Rev. Kent took his vacation. These included the presentation of a drama which included the participation of several of our members.
- In September we organized a farewell/thank-you coffee hour for Gary and Marg Waterfield.
- On October 1 we led the Sunday Service based on our United Church Crest.
- We organized the Blue Christmas Service on December 15 at the Cote Church.
- We organized the Christmas Eve Services both for 7:30 p.m. and 11:00 p.m.
- We authorized the purchase (thanks to many for their donations!) and use of the new Hymn book “More Voices” from which we are learning new hymns.
- We authorized the purchase of a feather flag publicity banner be purchased by the Memorial Fund.
- All baptisms and weddings are brought to the committee for approval.
- We organize and execute communion services.

Our objectives are defined in the Mission Statement of our church and we try to keep these in mind as we move through the duties required of us.

We are a small but busy committee so there is extra input being required of our members. We are happy to have people willingly offer to assist us or say “yes” when we ask for help. As the saying goes “Many hands make light work” We welcome anyone who would like to join us. Our committee is a vital part of the church as you can see from the list above.

We always welcome input – complaints, praise, suggestions and try to address/resolve them – have you noticed that we sometimes sing a different Choral Benediction? This is in response to a request from a member.

As chair, I thank all committee members for their commitment and support in working toward our goals.

We offer special thanks to the following:

- The Van Egmond Family for supplying the beautiful flowers which you see at the front on Sundays and to individuals or families who from time to time place flowers for special occasions or as a memorium. There is a sign-up sheet on the table at the back of the church.
- To Rachel Cobden for the flower arrangements in the narthex reflecting the changing seasons.
- To those who volunteer to host coffee hours following Sunday Services. Coffee hour has become a vital part of our Sundays as it is a time to socialize – with each other and with new members; check with other committee members; purchase fundscrip cards and enjoy a cup of coffee or tea as well.
- To Barbara Schimroszyk for putting on the coffee every Sunday morning so others can more easily host coffee hour.
- Last, but not least, we say thanks to Rev. Kent for his spiritual and overall guidance as he works with us through the year.
- **To everyone who assisted in any way with our undertakings.** Without volunteers many things would not get done.

*Respectfully submitted,
Jean Wood, Chair*

COTE ST. CHARLES CEMETERY ANNUAL REPORT - 2017

The winter of 2017 began very quietly with the exception of a very difficult full grave interment in early February. Heavy snow cover made it difficult to get to the site, and the location was not easy to access because of the number of trees. Alain Daoust did a great job in getting to the site, preparing the ground, and competing the covering.

In early March we had water getting in the church basement thru the wall in the kitchen. It was necessary for Alain Daoust to do considerable digging along the west wall of the church in order to install a sump pump. This installation stopped the water problem and a pump was also installed in the drain at the bottom of the stairway where water was also going into the basement under the door. After this work was completed, the ground was repaired, top dressed and re-seeded.

There were eight interments, only one plot sale, and 6 foundation installations. Eleven graves were repaired (leveling).

All brush was cleared along both fence lines of the property.

The only other significant item was the tractor, which is now 13 years old, and which was out of service for several weeks for maintenance. It took some time to locate a problem with the cutting deck. My special thanks to John Van Egmond for his efforts to resolve the problem and for transporting the tractor for maintenance more than once. The grass was a bit long during this period in July-August, however it was quickly completed once tractor was back in service.

I hope to continue maintaining the cemetery, and although it is a very busy place during the summer months, I consider it a labour of love.

*Respectfully submitted,
Bob Mink, Cemetery Manager*

WYMAN OUTREACH COMMITTEE ANNUAL REPORT – 2017

“You, my brothers, were called to be free. But do not use your freedom to indulge the sinful nature, rather, serve one another in love. The entire law is summoned up in a single command.” “Love your neighbor as yourself.”

Galatians 5:13-15

Members: Chair: Marion Gaetano, Vice Chair: Bob Kemerer, Sec.: Shared by committee Peggy Shutler, Inga Lawson, Barbara Dodds, Laurel Picard and the Rev. Kent Chown.

Once again I am privileged to be writing the Annual Report for 2017. I have two major changes to report for our committee structure. Loney Montemagno felt compelled to step off the committee due to her health and we welcomed Laurel Picard to the team. It was difficult to say good bye to Loney as she has been a hard working, devoted member for several years. Her faith and guidance has helped me to step up and chair the committee. We will miss her! Laurel joined us in March of 2017 and we welcome her with open hearts and minds. Laurel is a young mother of two beautiful boys. Her time is precious and we are happy and grateful that she has decided to join us. A very big welcome to Laurel.

Our year started out on a sad note with Rev. Kent attending a vigil, on behalf of our congregation, at the Dorval Mosque to show support and sympathy for the Muslim community in Quebec City where 6 members were killed and 20 wounded. In March Mrs. Sheena Junaid from the Muslim community accepted our invitation to speak at our Lenten Lunch. Soup, bread (supplied by Mona), cheese, butter and cookies were served by our committee. The event was a great success and we were able to give her a donation for \$300.00 to help with their Syrian Refugee Fund. Mrs. Junaid was also given a beautiful plant as a symbol of our growing friendship.

The rest of the early year found us continuing with planning, organizing and fulfilling our charge to reach out and help our neighbors at home and abroad. Spring found us selling 37 plants and 14 Hydrangeas for Easter and Mother's Day, readying ourselves for our Book Sale, Spring Fling and Guess Who's Coming To Dinner. In December we sold beautiful Poinsettias and Cyclamens.

Guess Who's Coming To Dinner was a great success. There were 31 participants and we raised \$680.00. Barb, as in the past several years, was responsible for this event. We have seen a continuing increase in profit due to her organizational skills and dedication to helping others. For Spring Fling we hosted our own booth, selling gardening and cookbooks and other gardening items as well as helping with the food & coffee table by supplying the ingredients for the sandwiches.

The two annual book sales help us to raise the majority of our financial giving. The book sales are no easy feat. They require hard physical work, dedication and a whole lot of team work.

To Inga I say “ you are a unique person who works steadily to keep the book sales on track and profitable. Thank you on behalf of the committee for your endless dedication.” To Barb who moves steadfastly through the events offering to help wherever is needed. Great work and support, Barbara. Bob works alongside Inga in preparing and updating all the signs we see around town announcing these fundraisers. Bob, your steadfast work and dedication is seen and applauded. We will always need people like yourself to work these events. Peggy makes sure we are using Fair Trade coffee and works at the desk helping customers and taking in the profit.

We love you Peggy and admire your stamina even after you moved further away. Laurel is easing her way into the whole process. Your energy and enthusiasm has been greatly received. Loney stills helps out at the desk ensuring that customers are happy. Criss and I, who Chair the book sales, work hard and unwavering. We are there constantly throughout, overseeing and working right along with the team. As well, Criss takes care of all the advertising in newspapers, radio and T.V. Stations. Great job Criss! Participation is great from the congregation in helping with the set up and take down. Their names are too many to report here but they know who they are. A huge shout out for your help and support! We are happy to report a profit of \$3,199.85 from the 2 book sales. This is a steady increase from \$1,395.00 in 2012. This has allowed us to support many organizations that need our help. A list of recipients can be found in the financial statement.

These are just our bigger efforts but our committee works throughout the year doing Reverse Offerings to support the food bank, mission moments and coffee hour.

Way to go team!

*Respectfully submitted
Marion Gaetano*

PROPERTY COMMITTEE REPORT 2017

Members: Barbara Schimroszyk – Chair; Bill McDonald – Vice Chair;
Peter Mundie – Secretary; Geoff Cobden, Diane Williamson, Steve Shaw,
Graham Cooke, Rev. Kent Chown.
Resource – John Van Egmond, Gordon Bowen, Sally Janson

2017 again was a year where only essential projects were undertaken and for which funding was available.

Painting of window frames and other wooden cladding was undertaken on Wyman Church. Our thanks go out to Bill McDonald, who was spearheading the project, and Ginny Russel, as well as to the number of volunteers who generously donated their time.

Our thanks go out to Gordon Bowen for, single handedly, the painting of the Narthex.

Looking towards 2018, we again will mainly focusing on improvements outside the Wyman building; upgrading and making the walkway more user friendly, thus enhancing safety in certain areas surrounding the building. Repair of cracks in the foundation wall beneath the Sanctuary will also be done.

Again the committee would like to express its appreciation and thanks to Inga Lawson for the upkeep of the flower beds, and to John Van Egmond for his generous donations of plants, earth and other gardening supplies.

An appeal to all members: The Property Committee is a very small committee and we are desperately needing new members. Please let us know if you would be interested in joining our committee, or if you would be willing to commit some time to help with certain tasks; also we are always looking for resource members. Please let any member of the committee, or the office, if you are interested; any kind of assistance will be very much appreciated.

Barbara Schimroszyk, Chair

REPORT OF PRESBYTERY REPRESENTATIVE - 2017

Much of the time at the Presbytery meetings was spent on discussions re the new format of governance being suggested for the United Church of Canada which are to come into force by 2019, with some coming into force in 2018. While a number of these changes were associated with items not directly affecting the Pastoral Charges, some of them directly affected the form of structure which would provide oversight of them. Principally there would only be three stages of governance rather than the four presently being used. The new structure would consist of only three - the pastoral charge, a region and the National Council. There would be no Conference level. Along with this change of structure, there would be a different means of determining the contribution each pastoral charge would make to finance this new structure, for example. It is envisaged that groups of pastoral charges within a region could work together to solve common problems and possibly provide common services to each other. These are all items that would be determined and decided once the changes are in place.

One thing that it will mean is that a system of communications will have to be established in those regions which cover a large area with scattered pastoral charges so that representatives of the outlying pastoral charges can take part in the various meetings of the regional council and its committees. The Quebec Presbytery has already started this work and has recently updated its equipment at both the Montreal and Magog locations. While its initial operations had a number of problems, particularly due to delays in the network transmission of the sound, these, to a great extent, have been resolved. Individuals can join the meetings and they can be seen and/or heard as their facilities allow. Further work will be done on this when the full extent of the Region is determined.

On the purely local area, the church in Philipsburg has been sold to a couple who propose to live in part of the church building and renovate the manse. The ongoing renovations of Union United Church, under the direction and supervision of the Union United Renovations Commission, are, in the most part, finished, with the remaining work to be completed in the spring. This has been a long process, but in the most part a successful one. The cemetery in Ste Thérèse has finally been transferred to Rosemere United Church after a lengthy period while the site was being rezoned and separated from the Ste Thérèse church property.

The challenge for 2018 will be to see what problems and issues the creation of the new administrative structure and the Region in which the existing Quebec Presbytery will be located will change and modify how the existing Presbytery works with its Finance and Extension Board and the number of charitable organizations which it administers. Needless to say it will be interesting and challenging.

*Respectfully submitted,
Peter Mundie*

MEMORIAL FUND 2017

Balance Memorial Fund as of December 31, 2016	\$13,643.88
In Memory	595.00
Bequest	2000.00
Interest	5.85

TOTAL DEPOSITS **\$16,244.73**

Defibrillator	1608.49
Banner Flag & Base	270.19
Victoria Kaehlert (J.Ruiter Fund)	250.00
Bank charges	3.72

TOTAL WITHDRAWALS **\$ 2132.40**

BALANCE DECEMBER 31, 2017 **\$14,112.30**

This balance includes \$2947.66 in the J. Ruiter fund

FUNDSCRIP 2017

Earnings \$1687.63
To Date

*Respectfully submitted,
Mona Van Egmond*

Evergreen Donation Investment - \$15,000.00

CHOIR FINANCIAL REPORT - 2017

Opening Balance January 1, 2017 \$ 757.00

Income

Donation	\$1,000.00	
Candlelight Service	<u>511.35</u>	\$1511.35

Expenditures

Music Purchases	\$ 113.51	
Gifts	<u>\$ 215.00</u>	\$ 328.51

Balance as of December 31, 2017 **\$1939.84**

*Respectfully submitted,
Andrea Fraser*

COTE ST. CHARLES CEMETERY FINANCIAL REPORT – 2017

Balance as of January 1, 2017 \$4011.38

RECEIPTS

GIC	\$ 46777.90	
Burial Rights	2000.00	
Burial Services	2300.00	
Foundation Construction	2400.00	
Measurements	900.00	
Snow Removal	400.00	
Administrative Charges	350.00	
Donations	150.00	
		<u>55277.90</u>
		\$59289.28

DISBURSEMENTS

Maintenance	\$ 4400.00	
Grave Openings	2206.03	
Foundation Construction	1500.00	
Measurement Fees	675.00	
Supplies	100.00	
Bank Fees	110.60	
Misc.(soil, trees, etc.)	771.03	
Loan (Villa Wyman)	3000.00	
Reinvested	44000.00	
		<u>\$56762.66</u>

Balance as of December 31, 2017 \$2526.62

INVESTMENTS

Amount	Maturity
\$20072.88	Sept. 30, 2018
7003.74	Feb. 26, 2019
22000.00	Mar. 10, 2020
22000.00	Mar. 10, 2021

Respectfully submitted

John Pichovich

OUTREACH COMMITTEE FINANCIAL STATEMENT - 2017

Balance as of January 1, 2017		\$ 301.36
Incoming:		\$
Christmas Plants	175.00	
Guess Who`s Coming to Dinner?	680.00	
Sale of Books	25.00	
Easter Plants	240.00	
Spring Book Sale	1,524.85	
Mother`s Day Flowers	205.00	
Fall Book Sale	1,650.00	
Hot Choc./Coffee (Santa Parade)	76.80	
Christmas Plants	<u>305.00</u>	
		<u>4,881.65</u>
		5,183.01
<u>Outgoing:</u>		
Book Sale Ad.	48.29	
Camp Cosmos	250.00	
St. Andrew`s U.C. Refugees	100.00	
*Disbursements - Charities	2,275.00	
Asian Institute	143.71	
Haitian Helping Hands	136.00	
Stamps	<u>10.60</u>	
		2,963.60
Balance as of December 31, 2017		<u><u>2,219.41</u></u>

* In September 2017 cheques were sent to:

Nova Hudson -	200.00
St. Columba House -	200.00
Montreal City Mission -	200.00
Le Pont Bridging -	200.00
Syrian Refugees (via Summerlea U.C.)	200.00
La Passerelle -	200.00
Concordia Multi-Faith Ministries	100.00
Palliative Care Foundation -	100.00
Grannies for Africa -	100.00
Pure Art Foundation -	100.00
Arc en Ciel -	100.00
Ponies for August Street Fair -	75.00
Wyman Church	500.00

Respectfully submitted,

Marion Gaetano

Statement of Financial Position

Hudson Pastoral Charge

For the period

ended December 31, 2017

	December 31 2017 \$	December 31 2016 \$	Dfecycleber 31 2016 \$

ASSETS			
Current			
Net Cash for HPC Operations	16,073	17,636	17,636
Cash held for Outreach	1,944	312	312
Cash held for Choir	1,940	0	0
Gov't remittances receivable	2,734	2,613	2,613
Current Assets Total	<u>22,691</u>	<u>20,561</u>	<u>20,561</u>
Long term			
Housing Allowance Fund Value	157,311	164,118	164,118
Memorial / J Ruitter Fund	12,736	14,344	14,344
Donation from Evergreen invested	15,000	15,000	15,000
Fundscrip bank balance	4,967	4,967	4,967
Long term Assets Total	<u>190,014</u>	<u>198,429</u>	<u>198,429</u>
Total Assets	<u>212,705</u>	<u>218,990</u>	<u>218,990</u>
LIABILITIES			
Current			
Loan	8,000	8,000	8,000
Total Liabilities	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
NET ASSETS			
Assets	204,705	210,990	210,990
	<u>212,705</u>	<u>218,990</u>	<u>218,990</u>
In Trust			
M&S Funds Collected	10,381	11,390	11,390
M&S Funds Remitted	10,399	11,390	11,390
M&S Funds to be Remitted	-18	0	0

STATEMENT of OPERATIONS								
	2017	2017	2017	2017	***	2016	2016	2016
for the period to December 31, 2017	Month of	to date	to date	Year	***	Month of	to date	Year
	December	Actual	Budget	Budget	***	December	Actual	Actual
	\$	\$	\$	\$	***	\$	\$	\$
INCOMING (Income)								
Offerings Envelopes PAR Initial	10,933	108,380	92,000	92,000	***	8,618	97,708	97,708
Offerings Plate	799	3,288	3,000	3,000	***	166	3,733	3,733
Donations	425	6,150	5,000	5,000	***	0	28,170	28,170
Income from Rentals Wyman	2,688	23,429	19,000	19,000	***	2,815	23,943	23,943
Income from Rentals Cote	0	3,337	5,000	5,000	***	405	5,682	5,682
Income from Fund Raising	0	15,158	15,000	15,000	***	4,947	19,342	19,342
Income from Fundscrip	547	2,225	2,100	2,100	***	0	1,189	1,189
Income from Receptions	0	1,275	1,000	1,000	***	210	1,090	1,090
Miscellaneous income	1,096	2,448	2,000	2,000	***	396	1,703	1,703
Transfer in from the Housing Allowance Fund	5,100	20,400	20,400	20,400	***	0	20,400	20,400
Transfer in from the Trustees Villa Wyman zoning	0	3,000	0	0	***	0	0	0
Transfer in from the Memorial Fund (Defibrillator)	0	1,608	0	0	***	0	9,210	9,210
Transfer in from the Outreach Committee	0	0	0	0	***	0	575	575
TOTAL INCOMING	<u>21,587</u>	<u>190,698</u>	<u>164,500</u>	<u>164,500</u>	***	<u>17,557</u>	<u>212,745</u>	<u>212,745</u>

<u>STATEMENT of OPERATIONS</u>								
	2017	2017	2017	2017	***	2016	2016	2016
for the period to December 31, 2017	Month of	to date	to date	Year	***	Month of	to date	Year
	December	Actual	Budget	Budget	***	December	Actual	Actual
	\$	\$	\$	\$	***	\$	\$	\$
OUTGOING (Expenses)								
Staff Salaries	6,215	74,586	74,958	74,958	***	6,124	73,488	73,488
Staff Employer contributions to benefits	1,456	21,221	22,911	22,911	***	1,478	21,517	21,517
Minister's Housing Allowance	1,700	20,400	20,400	20,400	***	1,700	20,400	20,400
Minister's Allowances Educ./Tech./Travel	300	500	1,800	1,800	***	119	1,267	1,267
Supply for the Choir Director	150	650	500	500	***	375	525	525
Sub-Total Personnel expenses	<u>9,821</u>	<u>117,357</u>	<u>120,569</u>	<u>120,569</u>	***	<u>9,796</u>	<u>117,197</u>	<u>117,197</u>
Utilities Wyman	1,554	9,085	13,000	13,000	***	363	10,479	10,479
Utilities Cote	0	4,932	5,000	5,000	***	185	3,898	3,898
Office Administration	1,891	6,863	6,400	6,400	***	764	6,061	6,061
Insurance	1,535	8,522	9,221	9,221	***	0	9,221	9,221
Sub-Total Operating expenditures	<u>4,979</u>	<u>29,401</u>	<u>33,621</u>	<u>33,621</u>	***	<u>1,312</u>	<u>29,659</u>	<u>29,659</u>
Caretaking Services	1,657	18,899	18,960	18,960	***	1,657	17,553	17,553
Repairs and Maintenance Wyman	114	7,034	6,000	6,000	***	375	4,890	4,890
Repairs and Maintenance Cote	0	1,849	1,000	1,000	***	0	900	900
Organ and Piano Maintenance	871	1,141	1,000	1,000	***	0	1,328	1,328
Sub-Total Repairs / Maintenance	<u>2,642</u>	<u>28,922</u>	<u>26,960</u>	<u>26,960</u>	***	<u>2,032</u>	<u>24,671</u>	<u>24,671</u>
Presbytery dues	1,191	4,763	4,763	4,763	***	1,140	4,561	4,561
Miscellaneous expenditures	475	3,014	2,000	2,000	***	604	1,759	1,759
Children's activities	0	0	200	200	***	0	0	0
Other expenditures (Defibrillator, Villa Wyman)	0	4,504	0	0	***	0	14,406	14,406
TOTAL OUTGOING	<u>19,108</u>	<u>187,962</u>	<u>188,113</u>	<u>188,113</u>	***	<u>14,884</u>	<u>192,253</u>	<u>192,253</u>
OVERAGE +ive / SHORTAGE -ive	<u>2,479</u>	<u>2,736</u>	<u>-23,613</u>	<u>-23,613</u>	***	<u>2,673</u>	<u>20,492</u>	<u>20,492</u>

<u>Draft 2018 BUDGET</u>						
	2018	2018	***	2017	2017	2016
	DRAFT	Notes	***	Year		Year
as at January 30, 2018	Budget		***	Actual	Budget	Actual
			***	\$	\$	\$

INCOMING (Income)			***			
Offerings Envelopes PAR Initial	98,000		***	108,380	92,000	97,708
Offerings Plate	3,000		***	3,288	3,000	3,733
Donations	5,000		***	6,150	5,000	28,170
Income from Rentals Wyman	19,000		***	23,429	19,000	23,943
Income from Rentals Cote	0	none for 2018	***	3,337	5,000	5,682
Income from Fund Raising	16,000		***	15,158	15,000	19,342
Income from Fundscrip	2,000		***	2,225	2,100	1,189
Income from Receptions	400		***	1,275	1,000	1,090
Miscellaneous income	1,000	expense is the same	***	2,448	2,000	1,703
Transfer in from the Housing Allowance Fund	20,400		***	20,400	20,400	20,400
Transfer in from the Trustees Villa Wyman zoning	0		***	3,000	0	0
Transfer in from the Memorial Fund (Defibrillator)	0		***	1,608	0	9,210
Transfer in from the Outreach Committee	0		***	0	0	575
TOTAL INCOMING	<u>164,800</u>		***	<u>190,698</u>	<u>164,500</u>	<u>212,745</u>

<u>Draft 2018 BUDGET</u>						
	2018		***	2017	2017	2016
	DRAFT		***	Year		Year
	Budget		***	Actual	Budget	Actual
			***	\$	\$	\$
OUTGOING (Expenses)						
Staff Salaries	76,078	2% increase	***	74,586	74,958	73,488
Staff Employer contributions to benefits	21,645	2% increase	***	21,221	22,911	21,517
Minister's Housing Allowance	20,400		***	20,400	20,400	20,400
Minister's Allowances Educ./Tech./Travel	1,800		***	500	1,800	1,267
Supply for the Organist	500		***	650	500	525
Sub-Total Personnel expenses	<u>120,423</u>		***	<u>117,357</u>	<u>120,569</u>	<u>117,197</u>
Utilities Wyman	13,000		***	9,085	13,000	10,479
Utilities Cote	2,000	reduced	***	4,932	5,000	3,898
Office Administration	6,000		***	6,863	6,400	6,061
Insurance	9,200		***	8,522	9,221	9,221
Sub-Total Operating expenditures	<u>30,200</u>		***	<u>29,402</u>	<u>33,621</u>	<u>29,659</u>
Caretaking Services	18,900		***	18,899	18,960	17,553
Repairs and Maintenance Wyman	7,000		***	7,034	6,000	4,890
Repairs and Maintenance Cote	1,000		***	1,849	1,000	900
Organ and Piano Maintenance	1,000		***	1,141	1,000	1,328
Sub-Total Repairs / Maintenance	<u>27,900</u>		***	<u>28,923</u>	<u>26,960</u>	<u>24,671</u>
Presbytery dues	5,157	8% increase	***	4,763	4,763	4,561
Miscellaneous expenditures	1,000	income is the same	***	3,014	2,000	1,759
Children's activities	200		***	0	200	0
Other expenditures (Defibrillator, Villa Wyman)	0		***	4,504	0	14,406
TOTAL OUTGOING	<u>184,880</u>		***	<u>187,963</u>	<u>188,113</u>	<u>192,253</u>
OVERAGE +ive / SHORTAGE -ive	<u>-20,080</u>		***	<u>2,735</u>	<u>-23,613</u>	<u>20,492</u>

INDEPENDENT REVIEW - 2017
HUDSON PASTORAL CHARGE

Purpose:

The purpose of an independent review is to:

- a: determine the accuracy of financial statements;
- b: determine whether financial transactions have been recorded properly;
- c: identify potential weaknesses in the accounting systems.

The procedures for an Independent Review are taken from the United Church Manual, Para 4.4.3 (a) to (c) and Para 4.4.4 (a) to (i) as revised in 2013.

This Review was done of the Hudson Pastoral Charge Operating account, Choir, Cemetery, Outreach and Memorial accounts.

This Reviewer confirms that he has examined the Statement of Financial Position as well as the Statement of Operations along with the Minutes of the Stewardship and Finance Committee and the Church Council. The review also included an examination of the books that record cash receipts, cash disbursements, payroll and general ledger transactions for accuracy. As a Review, random checks, tests and oral interviews were conducted.

Verification was done to see that the cash receipts match the charitable donation receipts issued.

Verification was done to ensure that the Annual Return was made and filed with the appropriate agencies. GST and QST paid on invoices is recorded monthly, and the GST and QST rebates are recovered periodically.

Verification was done to see that all funds for Mission and Service are forwarded to General Council monthly.

All cheques are signed by two unrelated people duly authorized for that task. Financial Statements and Statements of Operations are presented to the Council and approved monthly. Accounts for payment are approved by an authorized person.

A review of the Book-keeper's procedures shows that the procedures are being followed. All monies are collected and deposited in the Bank by the Secretary. All hard copies of the financial records are kept in the Church Office and both the Secretary and the Book-Keeper make electronic copies of the records weekly with backups of the electronic records being kept off site from the Church Office and the Book-Keeper's home.

This Reviewer confirms that the results of this Review were satisfactory.

Respectfully submitted,
Errol Robinson,
Green Valley, ON

